



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 5

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Memorandum

TO: Legislation Committee
Administration Committee

DATE: December 5, 2008

FR: Deputy Executive Director, Policy

W. I. 1132

RE: Legislative Representation in Sacramento: Carter, Wetch and Associates

On September 30, 2005, MTC issued a Request for Proposal (RFP) for assistance in providing the Commission with legislative advocacy services in Sacramento. This contract solicitation covered a three year period through October 31, 2008, with an option to renew for up to three additional years. A selection panel of three Commissioners and MTC staff selected Carter, Wetch and Associates.

Carter, Wetch and Associates have served the Commission very well the past three years. Each of the three members of the team, Scott Wetch, Duncan McFetridge, and Paul Bauer have shown effectiveness in Sacramento carrying out the Commission's agenda, while gaining an important appreciation of MTC's need to work in consensus and cooperation with a complex array of partner agencies.

We ask for your approval of a recommendation to authorize staff to exercise one year of the three year extension option, extending the contract through October 31, 2009, in an amount not to exceed \$115,800. This amount represents a modest 5% increase over our existing level of compensation. Two additional years of contract extension options remain in the contract.

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a one-year contract extension with Carter, Wetch and Associates, to provide legislative advocacy services on behalf of MTC, in an amount not to exceed \$115,800, subject to necessary budget approvals for this period.

Therese W. McMillan

TWM:RR
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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	1132
Consultant:	Carter, Wetch & Associates Sacramento, California
Work Project Title:	Sacramento legislative advocacy services
Purpose of Project:	Advocate on behalf of MTC, MTC SAFE and BATA with the California Legislature
Brief Scope of Work:	<ul style="list-style-type: none">• Assist MTC in advocating for or against pending legislation, consistent with MTC's adopted legislative program• Assist in scheduling meetings with appropriate members of the Legislature as well as with other state officials• Assist in preparation of materials, testimony and written communication with regard to MTC's interests concerning legislation, programs and other activities
Project Cost Not to Exceed:	\$115,800 (this amendment)
Funding Source:	TDA, SAFE
Fiscal Impact:	The majority of the project is programmed in this year's adopted agency budget; a portion of the contract will require FY 2009-10 budget approval.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Carter, Wetch & Associates to provide legislative advocacy services in Sacramento for a one-year period from November 1, 2008 through October 31, 2009, with the option to renew for an additional two years, and the Treasurer is directed to set aside funds up to \$115,800 in the current fiscal year for such a contract amendment.
Legislation Committee	<hr/> Jon Rubin, Chair
Date Approved:	December 12, 2008
Administration Committee:	<hr/> Tom Bates, Chair
Date Approved:	December 10, 2008